

SUGGESTION PROGRAM

1. ICEV members are encouraged to provide written suggestions in the following areas:
 - a. Facilities improvement
 - b. Improving any operation of the masjid
 - c. Reducing cost for any operation or services
 - d. Requesting new services
 - e. Improving safety and security
 - f. Inputs on any board member (BOD or BOT), Imam or anyone else
 - g. Prayers (Timeliness, khutba content, khutba time and length)
 - h. Taraweeh prayer (start time, duration, break, short talk in between etc.
 2. Suggestion forms and pencils will be provided to fill in the blanks
 3. Forms will be collected by the designated BOD member
 4. BOD will consider all suggestions and address accordingly
 5. BOD will publish” suggestions” that have been reviewed and accepted for implementation
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Suggestion guidelines:

1. Topic should be as outlined above, but could include other topics as well
2. Description should be brief and to the point
3. All complaints should have reference data/information
4. For any issues, please provide a suggested solution, if possible
5. Confirm if you can help implement your idea and/or finance the implementation
6. Abusive comments/suggestions will be discarded

ICEV Suggestion Form

Date: _____

Suggestion: _____

Name: (Optional): _____

Phone: (Opt): _____ e-mail (Opt): _____

If accepted, will you help implement the idea? Yes No

If accepted, will you finance the implementation? : Yes No

What will be the estimated cost to implement? \$ _____

ICEV Suggestion Form

Date: _____

Suggestion: _____

Name: (Optional): _____

Phone: (Opt): _____ e-mail (Opt): _____

If accepted, will you help implement the idea? Yes No

If accepted, will you finance the implementation? : Yes No

What will be the estimated cost to implement? \$ _____