



ISLAMIC CENTER OF THE EAST VALLEY QUR'AN CLASS ENROLLMENT FORM

CLASS SESSION INFORMATION WITH DUES

One time Registration Fee \$25 will be charged per child Max \$100 per family	CLASS DURATION AND TIMING			MONTHLY DUES
	Weekdays Qur'an Reading (Monday – Thursday)	Session 1A	4:30 to 6:00 PM	\$50 per child \$45 for each additional child
		Session 1B	6:00 to 7:30 PM	
	Weekend Qur'an Reading (Saturday – Sunday)	Session 2A	1:00 to 3:00 PM	\$40 per child \$35 for each additional child
		Session 2B	3:00 to 5:00 PM	
HIFZ	Mon – Thu 4:30 to 7 pm, Sat – Sun 1 to 3 pm (6 days)		HIFZ: \$80 per child	

STUDENT INFORMATION

First Name	Last Name	Birth Date	Age	Sex (M/F)	Sessions (1A,1B,2A,2B, HIFZ)

Is student Allergic to any food

PARENT INFORMATION

Parent's First Name:	Parent's Last Name		
Please List your Email Address (Caps Only)			
Street Address:		Home Phone No:	
		Cell Phone No.:	
P.O. box:	City:	State:	ZIP Code:
How you know about ICEV Qur'an Class <input type="checkbox"/> Other Child is Student <input type="checkbox"/> Friend <input type="checkbox"/> ICEV newsletter <input type="checkbox"/> ICEV website			

BANK ACCOUNT INFORMATION / VOID CHECK

Bank Name:			
Checking Acct No.			
Routing Number			
Name Listed on Bank Acct		<input type="checkbox"/> Void Check No. attached	

- I understand that monthly tuition \$ will be automatically deducted from my above listed bank Account
- First week of each calendar month and **I will be subjected to \$35 fee for any failed payment.**
- Re-registration fee: \$50 per student, if withdrawn and re-register within 6 months.**
- Change of session fee: \$25/student for first time, \$50 for subsequent changes each time.**
- I would like to donate additional \$ every month with my tuition to support needy students tuition dues.**

IN CASE OF EMERGENCY

Name of local friend or relative (not living at same address):	Relationship to Student:	Home phone no.:	Work phone no.:

- The above information is true to the best of my knowledge. I authorize my ICEV to call emergency medical service and render appropriate medical treatment to my child(ren) if needed.
- I, the parents of the child(ren) listed in form, who plan to participate in ICEV Qur'an program which require the child(ren) to stay at the facility hereby waive all claims against ICEV and its officers, directors, employees and volunteers in case of any accidents, incidences or medical emergency during the stay. We also agree that we will assume full financial responsibility and pay for any damages to ICEV facility, equipment, furniture etc. caused by our children.

Parent/Guardian signature

Date

FOR OFFICE USER ONLY

Books issued:- <input type="checkbox"/> Reading <input type="checkbox"/> Dua	Paid via:- <input type="checkbox"/> Cash <input type="checkbox"/> Acct	Form Received by	Form Received Date

First Month charges

Please download form then click on submit button to send as email attachment to ICEV Qur'an Class administration

Submit Form



Qur'an Class Policy	Parent Initials
<p>Session timing and Early Release Student will not be released before the class session ends. If parent want early release they need to send note to Teacher/Administration or should make in person request to particular teacher coming inside the masjid.</p>	
<p>Drop off and pickup policy: Parents must drop their students inside the Masjid. Students should be escorted to the class by the parents, and not dropped off in the parking lot. Parents must pick up students from inside the Masjid. Students will not be allowed to go outside without parent/Guardian permissions If parent want to pick/drop their kids outside they need to sign waiver form that Teachers are not responsible when students are not in the Masjid.</p>	
<p>Students should come in registered session Students should come only the session they are registered. If a session change is needed, parents will fill out new enrollment form and submit to administration. All requests are subject to class vacancy.</p>	
<p>Student Discipline Expectations Students are expected to behave Islamically and obey all instructions from teachers and administration. A quiet and peaceful learning environment is essential for our success. Any student who is in violation of disciplinary rules will be subjected to further actions including suspension and termination.</p>	
<p>Tuition aid and yearly renewal Parents can apply for tuition aid in case of financial hardship. Supporting documentation explaining the financial aid is required. All tuition aid will need to be renewed every year in January. Parents who are receiving the tuition aid (discount/ fee waiver), must contact the administration with financial need, to renew the aid. If renewal is not requested, the tuition will fall back to regular published amounts (as indicated on current admission form) from February.</p>	
Important contact information	
<p>Contact Administration: quranschooladmin@icevmasjid.org Phone Number 480-788-8051</p>	
<p>Contact Teachers: Set the appointment by sending a message to administration email above. Do not talk to any teacher during the class time.</p>	
<p>Withdraw student(s) and stop the automatic payment: Please fill out the withdrawal form and submit in person or send via email to administration contact above. Withdrawal form is here, also on ICEV.ORG</p>	
<p>Any change of information: Fill out the enrollment form with new information and send it to administration. You can get the form here, or on ICEV.ORG</p>	
<p>Your cell phone number and email address will be automatically enrolled in ICEV messaging system. Please check your email and text messages frequently for important updates from administration.</p>	

I have read above rules and agree to abide by them. I have put my initials in front of each policy guidelines indicating my agreement.

Properly initialed and signed form is required for enrollment.

Parent/Guardian Name : _____ Signature _____